

ICW Specialist

Education Level - Graduate Degree

Description

ICW Specialist will provide social work services and case management to Indian children and families served by the _____ Nation Social Services Department. The Specialist will be required to attend and testify at court hearings on a frequent basis. The Specialist must be able to establish and maintain excellent working relationships/partnerships with internal and external stakeholders in order to meet the needs of the population served and the Nation.

Under Federal Law, all qualified Indian Applicants will receive preference to non-Indian applicants. In accordance with the Indian Preference Act of 1934 (25 USC 474), priority in selection will be given to Indian candidates who present proof of eligibility for preference. Submit to background check and receive clearance to work with children as provided in P.L. 101-630, Family Violence Prevention Act, and agree to Drug Free Work requirements.

Qualifications

- Master's Degree in Social Work or related field
- Bachelor's Degree in Social work with three (3) years direct working experience in child welfare services may be substituted for master's degree
- Direct working knowledge and experience with children and families involved in the child welfare system due to abuse/neglect problems
- Knowledge of state and tribal welfare services
- Must be knowledgeable of _____ Nation Tribal Code, Federal Law & Regulations, and State Laws pertaining to children and child welfare
- Familiarity with the judicial system of state and tribal courts, juvenile court proceedings and the Federal Indian Child Welfare Act and the State Indian Child Welfare Act
- Knowledge of family dynamics, child development, assessment in the risks of abuse and neglect with families and children
- Ability to prioritize workloads, maintain confidentiality, works independently and upon own initiative
- Ability to interact and communicate effectively with the Native American population and the general public

- Must be able to communicate professionally and effectively using both verbal and written skills
- Must be experienced using Microsoft Word, Excel, Power Point, Publisher, and Outlook in an effective manner and with no supervision
- Will be required to document work using the Social Services Child Welfare Information System
- Must maintain a professional attitude and appearance that positively represents the Nation
- Requires a high level of personal integrity and ethics
- Requires a high level of problem-solving skills
- Must maintain confidentiality at all times
- Requires ability to use Microsoft Office Suite programs
- Requires good interpersonal communication and teamwork skills
- Requires willingness and ability to learn new skills, including travel to conferences and training sessions
- Must be able to pass a criminal background check
- Must be able to pass drug/alcohol testing
- Must have a clean driving record – may be required to drive GSA or tribal vehicles